

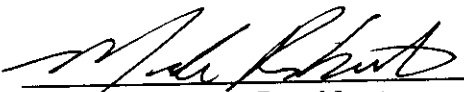
ORDER: APPROVE TRAVEL TO DATA SYSTEMS MANAGEMENT, INC. FOR PRONTOCOURT BASIC TRAINING ON DECEMBER 16 OR 19, 2019 FOR THREE JUSTICE COURT CLERKS JILL CARWYLE, MARY ANN PETTIS AND SHERRITA HARRIS

Motion was made by Chad McLarty, duly seconded by Kevin Frye, to approve travel to Data Systems Management, Inc, for ProntoCourt Basic Training on December 16 or 19, 2019 for three Justice Court Clerks; Jill Carwyle, Mary Ann Pettis and Sherrita Harris.


The vote on the motion was as follows:

Supervisor Kevin Frye, voted yes
Supervisor Jeff Busby, voted yes
Supervisor David Rikard, voted yes
Supervisor Chad McLarty, voted yes
Supervisor Mike Roberts, voted yes

After the vote, President Roberts declared the motion carried, this the 2nd day of December, 2019.



Mike Roberts, President
Board of Supervisors



Sherry Wall, Chancery Clerk



Data Systems Management, Inc.



ProntoCOURT Basic Training

Course: ProntoCOURT-001

Audience: This course should be taken by anyone who will be utilizing the full case management and administrative features of the ProntoCOURT Court Management System.

Prerequisites: Basic workable knowledge of Chrome Browser and Windows 10 PC

Objectives: After completing the course the student should be able to:

- * Navigate the Valence Graphical interface
- * Manage User Authority
- * Download and update E-Citations
- * Create and edit Affidavits
- * Add Witnesses
- * Create and edit Cases
- * Accept fees and print receipts
- * Input Orders
- * Upload, manage, and scan documents
- * Print and Maintain Court Agendas and Dockets
- * Manage Bonds
- * Print Management and Process Reports
- * Maintain Master Files

Classes are from 10:00 AM till 2:00 PM. Lunch will be provided. Cost is \$250 per initial attendee, \$175 for additional attendees from same organization. One Week \$50 Late Cancellation Fee.

Where: Data Systems Main Office, 1505 Clinton Business Park Drive, Clinton, MS 39056

When: Monday, December 16th OR Thursday, December 19th

To Enroll: Call us at 601-925-6270, FAX to 601-925-2223, or eMail al@altheriot.com

Name:	Jill Carwyle	eMail:	jcarwyle@lafayettecoms.com
Organization:	Lafayette Co. Justice Court	Phone:	662-234-1545
		Class Date:	12/19/19

Name:	Mary Ann Pettis	eMail:	mpettis@lafayettecoms.com
Organization:	Lafayette Co. Justice Court	Phone:	662-234-1545
		Class Date:	12/19/19

Name:	Sherrita Harris	eMail:	sharris@lafayettecoms.com
Organization:	Lafayette County Justice Court	Phone:	662-234-1545
		Class Date:	12/19/19

Al Theriot
504-909-9387
al@altheriot.com

1505 Clinton Business Park Drive
Clinton, MS 39056
601-925-6270 www.dsmgov.com

Annette Walker
601-573-6130
awalker@datasysmgt.com